⑤ H2020 Grant Lifecycle*

Last update February 8 th 2016

Non H2020 Programs ERC

** TTI = Max 6 months
** TTI = Max 9 months

***TTG = Max 9 months
*** TTG = Max 13 months

Call closure date

Time to Grant (TTG***) - Max 8 Months

H2020 WP Preparation

① * More details available on H2020 WP Preparation Poster

H2020 Calls on the Participant Portal

Participant Portal

Submission and Evaluation of Proposals

Registration

③ * More details available on H2020 Beneficiary Registration and Validation poster

Organisation

Submission of Registration

Participant Portal

URF

Participant Data Management

Submission

Applicant

Submission of Proposals

Participant Portal

Submission and Evaluation of Proposals

Time to Inform (TTI**) - Max 5 Months

Time to Sign (TTS) = TTG-TTI

Evaluation

Evaluation Proposal

④ * More details available on H2020 proposal lifecycle poster

EXPERTS Evaluators Observers

② * More details available on H2020 Expert management lifecycle poster

Participant Portal

EMPP

EMI

compass

Contract & Payment

Call ranked list

Grant Agreement Preparation (GAP)

Notification on Evaluation Outcome — Participant Portal

Declaration of Honour (DoH) Available — Participant Portal

Prepare Grant Agreement — Participant Portal

Grant Agreement Available for Signature — Participant Portal

Proposal to Grant Agreement

compass — SyGMa — Prepare Evaluation Result Letters (ERL) — PDM

compass — SyGMa — Prepare Grant Agreement

compass — SyGMa — Grant Agreement Preparation Report (GPR) — PDM

compass — Validate Grant Agreement File

G.A. Signature — Participant Portal

Signed G.A. Available — Participant Portal

Commitment and Signature

compass — Selection and Award decision (Decisional or Ordonnateur Mode) — Creation of Commitment

compass — Countersign Grant Agreement — Visa Individual Commitment

Action's duration

START — END

Sign Accession Forms — Participant Portal

Countersign +30 days ⑥

Accession Forms

compass — Monitoring of Accession Forms

Prefinancing Paid — Participant Portal

Baseline Date +30 days ⑦

Prefinancing

compass — Validate Pre-financing — SyGMa — Initiate Pre-financing

Recurrent...

Submit Reports — Participant Portal

Payment Notification — Participant Portal

Periodic and Final Reports

compass — SyGMa — Open reporting

compass — SyGMa — Reports assessment — Create Invoice

compass — SyGMa — Validate payment — Visa

Paid Guarantee Fund — Participant Portal

Grant Agreement Closure

compass — Guarantee Fund Release

compass — Decommit

Reporting time period

Check / Reviews time period

Amendment time period

Audit time period (project+5years)

Project End

Grant management additional activities

Amendments

Recurrent...

Request Amendment (Prepare Sign & Submit) — Participant Portal

Countersigned Amendment Available — Participant Portal

Consortium requested

compass — SyGMa — Amendment Request Assessment

compass — Validate & Countersign — Update Commitment

Recurrent...

Signed Amendment Available — Participant Portal

Countersign Amendment — Participant Portal

E.U. initiated

compass — SyGMa — Prepare Amendment

compass — Validate & Sign

Update Commitment

Continuous Reporting (Deliverables, etc...)

Submit Reports & Deliverables — Participant Portal

Continuous Reporting

compass — SyGMa — Reports Assessment

Checks/Reviews

EXPERTS Monitors

Participant Portal

Consultation GA Data — Participant Portal

EMPP

EMI

compass

Contract & Payment

② * More details available on H2020 Expert management lifecycle poster

Audits

Recurrent...

Beneficiary

Preparation — compass — AUDEX — Audit by Companies

Implementation — SyGMa — compass — Decision / Audit Results / Implementation

SyGMa — Calculation of Costs

Verification — compass — Validation

*Also applicable to the following programmes: RFCS, COSME and Health & Consumers.

DG Research & Innovation | Common Support Centre Unit J4 Documentation team